

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	ADARSH ARTS AND COMMERCE COLLEGE, DESAIGANJ (WADSA), DIST- GADCHIROLI
1.2 Address Line 1	Desaiganj (Wadsa) , Di- Gadchiroli
Address Line 2	Desaiganj (Wadsa), Di- Gadchiroli
City/Town	Desaiganj (Wadsa)
State	Maharashtra
Pin Code	441207
Institution e-mail address	adarsh_desaiganj@rediffmail.com
Contact Nos.	9404788286, 07137-272554 (O) 07137-273330®
Name of the Head of the Institution:	Dr. H. M. Kamdi
Tel. No. with STD Code:	07137-272554 (O) 07137-273330®
Mobile:	9404788286

Name of the IQAC Co-ordinator: Prof. Dr. S. K. Singh

Mobile: 7709306325

IQAC e-mail address: subodhsingh253@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) MHCOGN11033

1.4 NAAC Executive Committee No. & Date: EC/32/023 Dated May 03, 2004
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: www.adarshcollege.net

Web-link of the AQAR: adarsh_desaiganj@rediffmail.com

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	65.50	2004	2004-2009
2	2 nd Cycle	B	2.16	2015	2015-2020
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY 17.09.2004

1.8 AQAR for the year (for example 2010-11)

2015-2016

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

i. AQAR of 2015-16 was submitted to NAAC on **04/10/2016**

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

Gondwana University,Gadchiroli

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and

community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related) -

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC :

- IQAC prepared plan on Quality Enhancement for the session. The plan was submitted to the head Of the institution for proper execution. The copy of the said plan was also given to the Management.
- IQAC conducted meetings with various stakeholders of the institution.
- IQAC encouraged faculty for training courses and also for research. The faculty members participated in number of academic programmes. They wrote Research Papers, presented Research Papers in conferences, Seminars and also published some Research Papers in Journals.
- IQAC co-ordinated teaching-learning, co-curricular and extension activities of the Institution.
- IQAC prepared the AQAR of **2015-16**, placed all the reports before the Management, made certain improvements as per their suggestions and sent to NAAC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. To Organize Inter University / Inter College cultural and literary Programmes / Activities 2. To Organize faculty development programmes like workshops, Seminars, Conference etc. 3. To Publish Multidisciplinary Research Journal with ISBN Number. 4. To encourage the faculty to publish Research papers in Journals with Impact factor. 5. To encourage the Administrative staff to attend professional development programmes. 6. To Organize multidimensional co-curricular and extra-curricular activities. 7. To continue all the existing Best Practices. 8. To run Skill based/ Job Oriented Courses under Jivan Shikshan Abhiyan. 9. To continue all existing UG, Post-Graduation courses and continue the new additional section of B.A.I-B, C, and B.A.II-B. 10. To continue all existing services of library and enrich library with more journals and reference Books. 11. To introduce more Innovations and practices. 12. To increase the activities of Employment Guidance Cell. 13. To maintain existing Infrastructure facilities and improve them. 14. To organize effective extension activities, based on current socio-economic issues. 15. To organize student mentoring and counseling activities. 16. To activate Research Advisory Committee. 17. To make the departments seek membership of National/ International Association of the respective subject/s. 18. To collect feedback from Parents, Alumni and Regular students on all aspects. 19. To establish Linkages with National/ International Bodies/Organizations. 20. To update college website. 	<ol style="list-style-type: none"> 1. College level speech competition and essay competition were organized. 2. To suggest the faculty to organize faculty development programmes like Workshop, Seminars, Conference etc. 3. A Committee was formed to publish multidisciplinary research journal with ISBN No. 4. The faculty members published many research paper in journal with impact factor 5. The administrative staff attended professional development programmes. 6. The institution organized different types of Co-Curricular and Extra-curricular activities. 7. All the existing best practices are continued. 8. Job-oriented Course- CCCA under Jivan Shikshan Abhiyan was conducted. 9. All existing UG and PG courses were continued. 10. All the existing services of library are continued. 11. The institution is trying to introduce more innovations and practices. 12. Employment Guidance Cell organized effective activities. 13. Infrastructure facilities were improved. 14. Effective extension activities based on current socio-economic issues are continued. 15. Student mentoring and counseling activities were organized. 16. The faculty members are encouraged to participate in Research activities and are granted leaves for the same. 17. The departments are seeking membership of National/International association. 18. Regularly the feedback is collected from parents, Alumni and regular students. 19. The Institution is trying to establish linkage with National/International Bodies. 20. The college website is updated.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No
 Management Syndicate Any other body

Provide the details of the action taken :

- The Management appreciated the attempts of IQAC for fostering quality in all the services of the Institution and also monitoring the same
- The Management appreciated the AQAR prepared by the IQAC
- The Management approved the AQAR prepared by the IQAC
- The Management also made some suggestions to IOAC

Part – B

Criterion – I

I. Curricular Aspects :

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	3	0	3	0
UG	2	0	3	0
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	1	-	1	1
Others				
Total	06	0	07	01

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	B.A.I,II ,III B. Com. I,II ,III & M.A. I,II
Trimester	-
Annual	-

1.3 Feedback from stakeholders*

Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- The new Gondwana University adopted Semester Pattern based on credit system and so framed the syllabus and pattern of Internal as well as external evaluation.
- As per the Directions of Gondwana University the institution also adopted the same syllabus and pattern of evaluation for the courses affiliated to this university

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	14	08	06	0	0

2.2 No. of permanent faculty with Ph.D. **09**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	0	0	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty **01** **-** **13**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	10	02
Presented papers	02	10	02
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of Assignments
- Use of ICT
- Use of Group Discussions, Seminars,
- Unit Tests, semester examination, Model Annual Examination
- Lectures of Resource persons/ Guest faculty

2.7 Total No. of actual teaching days during this academic year

190

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

05

-

-

2.10 Average percentage of attendance of students

82%

2.11 Course/Programme wise

distribution of pass percentage : 2015-2016

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A.III	115	02	09	17	25	44.34%
B.Com.III	38	02	11	11	09	81.57%
M.A.II	61	01	19	23	00	68.85%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC contributes as well as monitors the Teaching & Learning processes -

- The IQAC suggests the Faculty members to Prepare Annual Teaching Plan in the beginning of the session and implement the same.
- The IQAC suggests the Institution to form college Examination/unit test committee to chalk out the plan of unit tests and model examination and execute the same.

- In the meetings of College and Staff council feedback of completion of annual as well as semester wise syllabus, organization of co-curricular activities is collected and necessary action is taken
- The IQAC suggests the concerned departments/committees to arrange academic Tour and Industry visit and monitors the implementation of the same.
- The IQAC encourages the faculty members to participate in seminars, conferences, workshops to update and enhance their knowledge and teaching skills and use the same.
- The IQAC encourages the faculty members to use multi-media means in teaching-learning process.
- The IQAC suggests the faculty members to employ student-participatory teaching methods.

2.13 Initiatives undertaken towards faculty development :

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	05
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	0	0	03
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution :

- The IQAC encouraged the faculty members to participate in workshops on Research Methodology and also in Multi-disciplinary seminars, workshops, conferences.
- The IQAC encouraged the faculty members to write research papers and publish them in journals.
- The IQAC suggested the Institution to purchase more books of Research Methodology and subscribe for more Research Journals.
- The IQAC suggested the faculty members to get associated with Research bodies and subscribe Research Journals on their own.
- The IQAC suggested the Institution to grant leaves to the faculty members for attending research programmes.
- The IQAC suggested the faculty members to obtain recognition as Ph.D. Supervisor.
- The IQAC suggested the faculty members to assist and guide the Alumni in Research work.
- The IQAC suggested the faculty (P G) to assign research based projects to PG students as a part of internal assessment

3.2 Details regarding major projects :

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects :

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications :

	International	National	Others
Peer Review Journals	11	05	00
Non-Peer Review Journals	01	00	00
e-Journals	11	00	00
Conference proceedings	00	01	00

3.5 Details on Impact factor of publications :

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations :

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>	-	-	-	--
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	00	00
Sponsoring agencies	-	-	-	Institution	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution

who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="-"/>	College forum	<input type="text" value="-"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="06"/>	Any other	<input type="text" value="02"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- **Blood donation camp** was organized
- **Programme on Population explosion** and its consequences was organized
- **Programme on Literacy** was organized
- **Programme on AIDS** was organized
- **Tree Plantation** activity was held at village Amgaon
- Special **N.S.S. Labour donation camp** was organized at village Amgaon.
- **Stage programmes on Superstitions, Dowry, National Integration, Cultural-Religious Harmony, Women Empowerment, Environment Maintenance** were conducted during NSS Special Camp.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	90000 SQ.FT	-	Institution	90000 SQ.FT
Class rooms	12	0	Institution	12
Laboratories	03	0	Institution	03
Seminar Halls	01	0	Institution	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	02	Institution	00
Value of the equipment purchased during the year (Rs. in Lakhs)	-	0.64	Institution	-
CCTV Based surveillance system	-	15	Institution	15
Others	-	-	-	-

4.2 Computerization of administration and library

- The process of computerization of administrative office has been completed and the process of Admission, Enrolment, Submission of Examination forms, Submission of Scholarship forms, issue of receipts-certificates and the other office work is being conducted through computerized process.
- The work of computerization of library is under process.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2179	436165	464	121135	2643	557300
Reference Books	121	28439	0	0	121	28439
e-Books	0	0	0	0	0	0
Journals	3	1600	0	0	03	1600
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (specify)	243	37284	20	1900	263	39184

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	20	01	01	01	01	01	-	-
Added	01	-	-	-	-	-	-	-
Total	21	01	01	01	01	01	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<p>The Institution is well aware of the advances, new trends and technological developments and their importance in the field of higher education.</p> <ul style="list-style-type: none"> ➤ The internet facility has been provided to the teachers and non-teaching staff by the Institution. ➤ Faculty Members are constantly encouraged to update their knowledge regarding Computers and technological developments. Accordingly they participate in many such training workshops. ➤ The institution organized training for teachers on Effective use of Power Point Presentation ➤ The students of Information Technology get computer training regularly. The internet facility has been provided to them. ➤ Internet facility has been made available to regular students ➤ Internet facility has been made available to Alumni ➤ Wi-Fi facility has been provided in the college premises

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.90
ii) Campus Infrastructure and facilities	-
iii) Equipments	4.40
iv) Others	2.36
Total :	7.66

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services :

- The IQAC suggested the Institution to continue all existing UG, PG and Certificate courses
- The IQAC suggested the Institution to continue all existing library services, Games and sports,
- The IQAC suggested the Institution to conduct effective student counseling and career guidance programmes
- The IQAC suggested the Institution to provide economic support to poor students
- The IQAC suggested the Institution to continue students' Insurance facility
- The IQAC suggested the Institution to provide coaching of Competitive examinations to the students
- The IQAC suggested the Institution to publish College Magazine regularly
- The IQAC suggested the Institution to continue canteen facility to the students.
- The IQAC suggested the Institution to run remedial class for academically weak students

5.2 Efforts made by the institution for tracking the progression :

- The Institution continued all existing UG, PG and Certificate courses
- The Institution continued all existing library services, Games and Sports.
- The Institution conducted effective student counseling and career guidance programmes
- The institution provided economic support to poor students
- The institution continued students' Insurance facility
- The Institution held classes of Competitive examinations
- The institution published College Magazine, SHABDAVEDH
- The Institution continued canteen facility to the students
- As per the instructions from the institution the faculty of English ran remedial classes for failure students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
832	169	00	00

(b) No. of students outside the state

00

(c) No. of international students

00

Men

No	%
405	40.45

Women

No	%
596	59.54

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OB C	Physically Challenged	Total
44	196	123	580	00	943	41	208	136	616	00	1001

Demand ratio - Dropout % -

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The faculty members planned to hold the coaching for competitive examinations
- Employment Guidance Cell executed the plan and held coaching for competitive examinations
- Competitive examinations on the pattern of MPSC/UPSC/Bank recruitment were organized.
- Regular students and Alumni were personally guided to appear in competitive examinations

No. of students beneficiaries

0

5.5 No. of students qualified in these examinations

NET	0	SET/SLET	0	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counseling and career guidance :

- The institution formed Student Counseling and Employment Guidance Cell to hold counseling and career guidance activities
- The Employment Guidance Cell organized career guidance activities.
- Student counseling activities were conducted.
- Orientation programme was held on Extension activities conducted by the institution and advantages of participation in such extension activities.
- Lectures/speeches of resource persons were organized

No. of students benefitted

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5.7 Details of campus placement :

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes :

- The Institution formed **Women Study Cell** in the beginning of the session to conduct special programmes on gender sensitization
- The department organised an essay competition on the title “Lady yestarday,**Today & Tomorrow**” .

5.9 Students Activities :

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 16 National level 00 International level 00

No. of students participated in cultural events

State/ University level 45 National level 00 International level 00

5.9.2 No. of medals /awards won by students in Sports, Games and other events :

Sports : State/ University level 00 National level 00 International level 00

Cultural: State/ University level 00 National level 0 International level 0

5.10 Scholarships and Financial Support :

	Number of students	Amount
Financial support from institution	05	5000
Financial support from government	675	2486340
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organized / initiatives :

Fairs : State/ University level National level International level
 Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- There were two grievances/suggestions of students. The grievance redressal committee acted on the grievances/suggestions. The Grievances/suggestions were conveyed to the Principal and it was resolved to work on them.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution :

VISION :

- To become quality conscious and to ensure quality in all programmes and extension activities.
- To create awareness about the importance of higher education, employment, Self - employment among the rural, tribal, backward people of the area.

MISSION :

- To provide facility of Higher Education to the boys and girls from rural, backward, and weaker section of the society in the area.
- To run skill development / job-oriented courses along with traditional courses in holistic learning atmosphere.
- To organize awareness programmes and to work to root out many social evils, superstitions, outdated customs, etc. from the area.
- To work to establish peace in the society and strengthen National integration.
- To highlight public welfare programmes of the government and to co operate in the implementation of the same.
- To organize personality development and environmental awareness programmes.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development :

- The Institution has to follow the syllabus/s prescribed by the University. However, our teachers try their best to enrich the syllabus while transmitting the same. They also use innovations in teaching methods and try to employ students' participatory methods. They divide the syllabus in units and provide specific time to each unit. Three unit tests and one model examination in each subject was made compulsory.
- Six senior teachers from the Institution have been actively performing in the Board of Studies of the University. They have been playing significant role in designing curriculum of several subjects for courses in Gondwana University.

6.3.2 Teaching and Learning :

- Teaching and Learning is prime activity and the Institution aims to provide quality teaching to the learners. Qualified teachers are recruited. They are encouraged to update their knowledge and teaching methods.
- Teachers made the semester wise and annual teaching plans for the session and implemented the same.
 - Innovations were introduced in teaching methods to make the teaching and learning more effective.
 - Number of co-curricular activities were organized to enrich teaching learning process
 - Lectures of guests faculty were organized.
 - Questionnaires and Sample notes were provided to students.
 - ICT, Practical, Group discussions and assignments methods were implemented.

6.3.3 Examination and Evaluation :

- The college Examination committee was formed which framed the semester wise and annual pattern of Unit Tests and Model Examination to be conducted in the session.
- As per the framework in semester scheme two unit tests in first semester and two unit tests in second semester and for Annual pattern three unit tests and one model test examination were made compulsory for the students of the college during 2012-13. The Unit Tests were conducted and evaluated. Students were intimated with their performance.
- The model test examination held in the month of February was thoroughly based on the University annual examination pattern. Later the results were conveyed to the students, and necessary guidance was provided to them.
- The Semesters and Annual Examinations have been conducted by the Universities.

6.3.4 Research and Development :

- Faculty members are encouraged to participate in Research activities like Workshops on Research Methodology and are granted leaves for the same
- Most of the faculty members have been awarded Ph.D. in their subjects.
- Some faculty members are doing research for Ph.D. degree.
- Most of the Ph. D. holder faculty members are Ph. D. supervisors and supervising the scholars
- They write research papers and publish them in journals
- Some faculty members are writing and editing books.

6.3.5 Library, ICT and physical infrastructure / instrumentation :

- All the existing Library services were continued in this session by the central library of the Institution
- Attempts were made to enrich library. One computer with Libman Software for library automation has been provided to the library.
- There is attached Reading room for the students with necessary furniture
- There is also separate seating arrangement for faculty, staff and other visitors.

6.3.6 Human Resource Management :

- The institution tries to manage the required Human Resource
- The available resources available with the institution are maintained and upgraded.
- As per plan and need Resources from outside are invited
- Healthy relationship with social welfare organizations are maintained to organize collaborative extension activities
- Suggestions and grievances of the faculty and staff are considered and settled. All attempts are made to retain and attract the faculty towards the institution.
- Temporary faculty is continued and confirmed on satisfactory performance

6.3.7 Faculty and Staff recruitment :

- In the matter of Faculty and Staff recruitment the institution follows Rules and Guidelines of UGC, University and Government.

6.3.8 Industry Interaction / Collaboration :

- Industry-Educational visit was conducted.
- Commerce Students' Study Council and Tour committee took initiatives for the same.
- 90 Students visited **Baidynath Ayurvedic Company** at Wadsa on 29.02.2015.
- Students collected lot of information about Training, Finance, Raw Material, Production, Distribution of Production, Management, etc. And also employment opportunity in the same

6.3.9 Admission of Students :

- Admissions are given to the applicants as per Government and University Norms
- Admission committee is formed for this purpose
- Prospectus with complete information about available Courses, Subject options available, Fee Structure, Concession, Scholarships and extension wings of the institution is provided
- Students are properly assisted and guided in the process of filling Admission form, selection of faculty and optional subjects as per interest, Fee concession / Scholarship form, etc.

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	yes

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	Institution
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The newly established Gondwana University adopted semester Pattern scheme and framed external and Internal evaluation schemes
- The Institution adopted the pattern set by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

-

6.11 Activities and support from the Alumni Association

- Our institution is closely associated with the alumni. Attempts are made to provide them maximum academic assistance. A steering committee of Alumni Association held the meeting on **13.09.2015** the meeting with the existing executive body of Alumni Association. Other alumni were also invited. The Alumni were informed about the new facilities availed in the college and the future plans of the Institution. They were appealed to participate in the process of quality sustenance and enhancement of different services of the institution. They were appealed to give feedback about the facilities and services to be provided by the college. New executive body of the association for the session was selected. The new executive members of the association were introduced with the aims and objectives of the alumni association.
- The second meeting of The Alumni was organised on 08-03-2016.

6.12 Activities and support from the Parent-Teacher Association.

- The Institution tried to be in constant contact with the parents of our students to make them participate in planning and implementing development activities to be executed by the institution.
- On **13-09-2015**, the meeting of the existing Teachers-Parents Association was held in the college. Other parents were also invited. New Executive body of the association was formed in this meet. New members were informed about the aims and objectives of the association. The parents were informed about the new infrastructure and amenities availed by the college. They were asked to express their requirements to be furnished by the college for the betterment of the students and other stakeholders.
- The second meeting was organised on 08-03-2016.

6.13 Development programmes for support staff :

- Support staff of the institution was being encouraged to join development programmes
- They were granted leaves and admissible allowances for the same

6.14 Initiatives taken by the institution to make the campus eco-friendly

- College campus was cleaned twice in academic session.
- Tree plantation in College campus was done and saplings were regularly watered.
- Plastics were regularly and properly disposed.
- Smoking was strictly prohibited inside the College campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Felicitation of the Academic Toppers with Parents created a positive impact on the students.
- Parents extended more help during NSS special camp held at village.
- Organization of Blood Donation camp in nearby village encouraged the students and citizens to donate blood voluntarily.
- More students of Commerce Faculty opted IT
- Felicitation of faculty toppers by the Alumni created good impact
- Due to orientation more students participated in Co-curricular and extension activities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year :

- **Essay & Speech Competitions** was held in the Institution on 24.1.2015.
- As a part of faculty development Faculty members participated in Workshops on Research Methodology, Seminars, Conferences, workshops on New Syllabus. They wrote Research Papers, presented them in Seminars, Conferences, and also published them.
- Training on Effective Use of Power Point Presentation was organized.
- Multidimensional co-curricular activities were organized.
- **Job-oriented Course- CCCA** under Jivan Shihshan Abhiyan was conducted.
- All existing UG, Post-Graduation courses of M. A. Marathi, M. A. Economics and M. A. Sociology and Certificate course were continued.
- The new additional section of B.A.I was continued
- Activities of Employment Guidance Cell were increased
- Effective extension activities were conducted
- Student counseling activities were conducted
- Infrastructure facilities are improved.
- All the existing **Best Practices** were continued.
- The institution purchased **Zerox Machine** to facilitate teaching learning process.
- Chairman and Co-ordinator of IQAC attended Meetings and Seminar on **Quality Sustenance and Enhancement** and oriented the faculty members and staff on the same later on.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Felicitation of Toppers in Annual Examination of the University with their Parents.
2. Blood Donation Camp.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection :

- The institution is aware of environmental imbalanced and its dire consequences. So several activities were conducted through extension wings throughout the year to create students aware about environment
- **Village cleanness** was held in the Amgaon premises on 06.10.2015
- **Tree Plantation in the** college campus on 15.08.2015.
- To keep the college campus clean and pollution free **the college campus was cleaned** on 06.10.2015 and 25.10.2015
- The students of the institution participated in **speech competition on Value of Cleanliness and oriented the gathering on the importance of cleanliness** on 03.10.2015.
- In the Labour Donation Camp, held at near about village, **NSS Volunteers cleaned the village, and held stage programmes to make villagers aware about environment.**
- **Tree platation in the college campus on 15.08.2015.**

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

-The Institution conducted SWOT analysis by internal agency. As per the SWOT analysis **Three identified strengths:**

1. Large number of girl students, especially from backward classes
2. Voluntary involvement/participation of staff in community service activities.
3. Enthusiastic, Efficient, hardworking and Research pursuing Faculty

➤ **Two identified weaknesses:**

1. Inability to provide Hostel facility to the admitted students
2. Inability to provide Travelling facility to the admitted students

➤ **Two identified Opportunities:**

1. Opportunity for the students to undergo Coaching classes of Competitive Examination and **Model Competitive Examinations** based on the pattern of MPSC, UPSC and other Competitive Examinations held by State and Central Government.
2. Opportunity to avail Books for Research as Alumni and Books under Inter-Library Borrowing Scheme to Regular students.

➤ **Two identified Threats/Challenges:**

1. Poor quality of incoming Students.
2. Bringing Backward community students in the main stream of Higher Education

8. Plans of institution for next year :

- 1) To Organize Inter University / Inter College cultural and literary Programmes / Activities.
- 2) To organize faculty development programmes like Workshops, Seminars, Conference, etc.
- 3) To organize multidimensional co-curricular and extra-curricular activities.
- 4) To continue all the existing Best Practices.
- 5) To run Skill based / Job Oriented Courses under Jivan Shihshan Abhiyan.
- 6) To continue all existing UG, Post-Graduation courses of M. A. Marathi, M. A. Economics and M. A. Sociology and Certificate Course.
- 7) To continue the new additional section of B.A.I
- 8) To increase the activities of Employment Guidance Cell.
- 9) Improvement in Infrastructure facilities.
- 10) To organize effective extension activities.
- 11) To organize student mentoring and counseling activities.
- 12) To establish linkages with National / International Bodies / Organizations.

Name: Prof. Dr. S. K. Singh

Name : Dr. H. M. Kamdi





Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

ANNEXURER

i. IQAC Plan of Action :

Plan of Action
<ol style="list-style-type: none">1. To Suggest and co-operate the institution in the organization of Inter University / Inter College cultural and literary Programmes / Activities.2. To Suggest and co-operate the institution in the organization of Workshops, Seminars, Conference, on Quality Enhancement.3. To suggest and co-operate the institution in the organization of faculty development programmes and monitor them.4. To suggest the institution to organize training on Effective Use of Power Point Presentation.4. To suggest the institution to organize multidimensional co-curricular activities.5. To suggest the institution to run job-orient Courses under Jivan Shihshan Abhiyan and monitor the implementation of the same.6. To suggest the institution to continue Post-Graduation courses of M. A. Marathi, M. A. Economics and M. A. Sociology and monitor them.7. To suggest the institution to continue the new additional section of B.A.I and monitor.8. To suggest the institution to continue all existing Best Practices.9. To suggest the institution to increase the activities of Employment Guidance Cell and monitor them.10. To suggest the institution to improve Infrastructure facilities and monitor.11. To suggest the institution to organize activities to develop skills and boost up their creativity.12. To Suggest the institution to hold the special meet of Alumni and make them interact with regular students.13. To suggest the institution to Purchase Multi-media teaching learning means and monitor them.14. To suggest the institution to conduct student counseling activities and monitor them.15. To hold meetings with different stakeholders.16. To attend Meetings and Seminars on Quality Sustenance and Enhancement and orient the faculty members and staff on the same later on.17. To organize one institutional level seminar on Quality Issue18. To prepare AQAR of 2015-16 and send to NAAC with the permission of top Management

ii. Feedback from Students:

i) Dr. P.H.BALBUDHE

Grade- A

ii) Dr. H. M. Kamdi

Grade- A

iii) Prof. P. S. Pradhan

Grade- A

iv) Prof. S. D. Upate

Grade- A

v) Prof. R. M. Dhote

Grade- A

vi) Prof. Dr. J. P. Deshmukh

Grade- A

vii) Prof. Dr. D.N. Kamdi

Grade- A

viii) Prof. Dr. S. K. Singh

Grade- A

ix) Prof. Dr. V. G. Chavhan

Grade- A

x) Prof. Dr. H. B. Dhote

Grade- A

xi) Prof. Dr. S.G. Gahane

Grade- A

xii) Prof. R. D. Chawake

Grade- A

xiii) Prof. N.A. Bodele

Grade- A

xiv) Prof. N.D. Halami

Grade- A

xv) Prof. Minakshee Sharma

Grade- A

xvi) Prof. Dipali Maind

Grade- A

xvii) Prof. Anita Bagmare

Grade- A

xviii) Prof. Shrikant Parate

Grade- A

xix) Prof. M. B. Raut

Grade- A

iii. Best Practices :

1. Title of the Practice :

Blood Donation-Life Donation

2. Goal :

The practice aims at providing new life to the poor people of the region through blood donation. It also aims at creating humane spirit among the students of the college as well as the youths in nearby villages. Sometimes the activity is organized in nearby villages to create awareness among common people about the benefits of donating blood. The NSS department keeps the list of blood donors and supplies them to the poor who come and contact the college for the same. The blood is donated to the Government Blood Bank mostly so that it would be utilized for providing new life to the backward and poor people of the district. Along with the students of the college, many youths from the city and nearby villages also spontaneously donate blood through blood donation camps organized by the college.

This practice has helped the college to achieve the status of an institution with social and human touch.

3. The Context

Our college is situated in the remote area of the backward Gadchiroli district of Maharashtra state. The people around our institution have remained aloof from the mainstream of the nation for long period. They had no knowledge of medical sciences until recently. Instead of going to any medical officer for any ailment they preferred to go to the local quacks because of their superstitions. Various government schemes were announced for their development. However, their mentality remained same. This practice worked because of the students' participation in it. Our teachers and students together worked for the success of this practice. They created social spirit among the citizens by describing its benefits. For this various street plays, cultural activities and rallies were organized by the college. Many members of the staff voluntarily came forward to donate blood. These acts inspired the students as well as other youths in the region.

The need of blood in government blood bank increased day by day due to Naxal activities in the district. This need was fulfilled to a great extent by this practice.

4. The Practice

Blood Donation-Life Donation has become a routine practice of the college. The department of National Service Scheme (NSS) has been given the responsibility to organize such blood donation camps every year in collaboration with the government blood bank. Medical camps imparting information about the need and uses of blood donation are organized for the students of the college before organizing the camp. Public participation is sought during NSS special camps. Even the local youths are encouraged to donate blood for the benefit of the needy people.

Our teachers take initiative by personally participating in this practice. Most of the members of teaching and non-teaching staff have donated blood many a times. This automatically inspires the students. These teachers pay visits to the classes asking telling students the benefits of blood donation and asking them to donate blood. This has created positive impact on the students who enthusiastically donate blood in the camp. The blood donors are felicitated by giving them certificates of appreciation.

Although the practice is healthy as its outcome is very positive, we face a great challenge while organizing such a camp. As most of our students are the first generation learners who belong to the illiterate and backward families, their parents do not easily allow them to donate blood. It needs great efforts to convince such students, and we, at times, have to consult even the parents. Hence, even after lot of efforts on our part, the number of blood donors is very limited.

5. Evidence of Success

That the practice has been maintained since long itself is an evidence of success. In average, we provide near about 30 bottles of blood to the government blood bank every year. We have got a permanent list of blood donors who at any moment are ready to donate blood to the needy people free of charge. The college has become a kind of ray of hope for the poor people who have neither enough money to spend on the blood nor ready blood donors with them. Such people from the nearby villages come to the college or contact the concerned teachers and get the problems solved. The happiness and feeling of satisfaction on the faces of these poor people after getting their needs fulfilled seem to us as the great evidence of this practice. Our alumni, too, remain in touch with the concerned teachers for the regular supply of blood.

6. Problems Encountered and Resources Required

The greatest problem in establishing blood donation life donation as the best practice of the college was to convince the superstitious people of the area about the benefits of blood donation. It needs lot of efforts to tell them convincingly that no weakness is created due to blood donation. In such circumstances very few blood donors become ready to donate blood. Secondly, the apathetic attitude of medical officers in the organization of such camps sometimes becomes a hurdle. The expected cooperation is not provided by the government agencies in such camps.

However, the spontaneous efforts on the part of regular blood donors and our teachers together have helped us overcome these hurdles, and have made the practice a great success.

7. Notes (Optional)

Blood donation in itself is a noble cause that gives us great satisfaction. Through this practice we can spread a message among our students that by donating blood they can contribute in nation building to an extent. The soldiers who fight against our enemies need blood; and we can fulfill this need by organizing such blood donation camps. We need to impart this feeling among our students for the success of such practices.

1. Title of the Practice :

Honouring Meritorious Students with their Parents

2. Goal :

The practice aims at creating healthy academic competition among the college students. The practice also aims at establishing the institution as the institution with social concern. The felicitation of meritorious students with their parents at the hands of renowned dignitaries inspires all the students for better efforts to get success in future. It also helps the college to achieve the status of an institution with social and human touch. The parents feel honoured to attend the function.

3. The Context :

Our college belongs to the remote area of Gadchiroli district. Most of the students in the college are the first generation learners of university education. In most cases the parents are not at all concerned with the education of their wards and their academic progress. After the admission of their wards they do not move towards the institution to know about their academic activities. Although we announce ask them to visit the college regularly through the prospectus, they do not bother to do it.

Our institution is governed by variety of well-wishers belonging to different walks of life and representing various castes and religions. The executive members of our institution wanted to honour the parents of the meritorious students as they felt that the parents are a great inspirational force for these victorious students. Basic intention behind this practice was that by honouring the parents we could create the atmosphere of healthy academic competition among our students. Accordingly we decided to start this practice in the college in 2011.

4. The Practice :

We have been organizing the felicitation programmes for the meritorious students since 2001. All the students securing highest marks in each subject are given cash prizes by the concerned teachers. The faculty toppers are also given cash prizes by the teachers as well as the Institution. Recently we decided to honour the parents of the meritorious students by inviting them in this function. We prepare special invitation cards to invite the parents- both, mother and father.

The students of the college are encouraged to fetch their parents for this function in large numbers. The refreshment facility is also prepared for them. The parents are given warm welcome and special treatment in the function. They are invited on the stage with their ward with due respect. All the dignitaries on the stage stand up while the chief guests honour the parents and their ward together. These are the most emotional moments not only for the parents who are honoured but also for those who watch them being honoured in such a grand function. Naturally, it creates a kind of feelings of gratitude among the teachers and students. It also spreads a message that the institution is aware of the role of parents in their ward's success. The humble parents feel highly impressed, and express their views about the practice and institution's contribution in enhancing the quality of education in the area.

5. Evidence of Success :

The practice has achieved immense success in creating atmosphere of healthy academic competition among students in the college. The management applauds the efforts of parents in the function and gives due credit to their efforts. The other parents and students present in the function are encouraged to work hard to secure more marks in further examinations. The poor illiterate parents get the opportunity to share their views with the dignitaries. The meritorious students feel greatly privileged when their parents are honoured by the guests in such a grand function. We get a sense of satisfaction by inviting the parents and applauding their meritorious wards in the presence of renowned dignitaries.

The students of the college start working hard and devote more time to their studies to top in their respective classes. They start interacting with the teachers and ask questions to get their questions solved. The practice has established a kind of close emotional attachment between the institution and the parents of the students learning in the college. This in itself is a reward for the institution.

6. Problems Encountered and Resources Required

The only problem that we face in the implementation of this practice is that the common parents feel shy to appear on the stage in front of the dignitaries. Lack of awareness among the parents about academic progress of their wards is another hurdle. However, honest and deliberate efforts by the teachers and students together are

sufficient to overcome these hurdles. Once the parents come to the college they enjoy the function and feel honoured.

As far as resources for the implementation of the practice are concerned, teachers enthusiastically and spontaneously contribute for this promising activity. The management voluntarily declares its amount for the rewards. The executive body of the management decides the amount of rewards and other necessary things to honour the parents.
