

**ADARSH ARTS and COMMERCE COLLEGE,
DESAIGANJ (Wadsa) DIST- GADCHIROLI**



Criterion-V

5.1.4-The Institution adopts following redressal of Students Grievances

**The Mechanism / Policy of Redressal is
available as Document and is hosted in
the HEI's Website**

**Adarsh Arts and Commerce College,
Desaiganj (Wadsa), Dist- Gadchiroli**

GRIEVANCE REDRESSAL POLICY

Adarsh Arts and Commerce College, Desaiganj (Wadsa), Dist- Gadchiroli has formed various Committees and Cells to address issues related to students' grievances in the college. Grievance Redressal Cell, Anti Ragging Committee, Discipline Committee, Women Development and Empowerment Committee and Grievance Redressal Cell for Women function to redress the students' grievances related to academic and non-academic matters, such as valuation, attendance, conducting of examinations, ragging and harassment, infrastructural issues and other facilities, etc. These Committees strive to create healthy academic environment in the institution. They work for gender sensitization and aware students against gender discrimination in the college campus.

The policy adopted by the institute is as follow:

STUDENTS' GRIEVANCES AND REDRESSAL CELL

Students' Grievances and Redressal Cell works to promote and maintain a conducive, healthy, fair and balanced environment for the students. It records the grievances and complaints registered by anyone concerning the activities of the institution, specifically by students. The Committee confirms effective solutions to the grievances, using an unbiased and fair approach. The Grievance and Redressal Cell enables the students to express their grievances by initiating and following the grievance procedure following the rules and regulations of the College. The Suggestion/Complaint Boxes are installed on the ground floor as well as in the Library reading room. The committee meets regularly to receive complaints or suggestions and to resolve them.

OBJECTIVES :

1. To encourage students to register their suggestions or complaints to maintain conducive academic atmosphere in the college.
2. To develop an organizational framework to resolve the grievances of the students and other stakeholders.

3. To take appropriate action to resolve the problems

MECHANISM OF THE COMMITTEE :

1. Circulate the information about the Cell's objectives and mode of action through the website, circulars and college prospects.

2. The Grievances are received through a Suggestion/Complaint box, provided on the ground floor and in the library.

3. The grievances are also received orally from the students and their representatives.

3. Normally the Grievances about academic, internal evaluation and maintenance of infrastructure are received and resolved by the Cell. If the Cell finds any suggestion/complaint above their jurisdiction, they are referred to the Principal for further action. The final action against grievances is to be resolved by the Principal.

ANTI-RAGGING & DISCIPLINE CELL

Ragging is prohibited as per the directions of the Supreme Court of India and as per the guidelines issued by Gondwana University Gadchiroli, Director of Higher Education, Pune, Government of Maharashtra and University Grants Commission New Delhi from time to time. Raging is also prohibited and punishable under Maharashtra Prohibition of Ragging in Educational Institutions. The college administration has resolved and is strongly associated with the ZERO TOLERANCE POLICIES.

OBJECTIVES OF THE ANTI-RAGGING & DISCIPLINE CELL:

1. Uphold and comply with the directions of the Hon'ble Supreme Court and be vigilant on any acts amounting to ragging.
2. Create awareness among students about adverse effects of the evil practice of regging.
3. Maintain Zero Tolerance Policy.
4. Conduct fair and transparent action for the prevention of Raging.
5. Maintain Proper discipline and responsible behaviour inside and outside of the college campus.

MECHANISM OF THE COMMITTEE:

1. Upload Anti Ragging Act guidelines of Gondwana University Gadchiroli, Director of Higher Education. Pune, Government of Maharashtra and University Grants Commission New Delhi on the college website.
2. Provide information about the Cell's objectives and mode of action through the website, circulars and college prospects.
3. Installation of the CCTV Camera for a healthy environment and discipline.
4. To receive complaints through online/offline mode.
5. Receive the complaints from the students and form the committee, conduct enquiry and submit a report along with recommendation on punishment to the offenders.
6. To establish discipline and healthy environment in the college.

THE POSSIBLE PUNISHMENT FOR ANY COMBINATION OF THE FOLLOWING-

Any student is found involved or held guilty of ragging and for being abetting actively or passively or being part of a conspiracy to promote ragging in any format or found involved in any other types of indiscipline activities he/she shall be liable to be penalized depending upon the nature and gravity of the offence, as established -

1. Expulsion from the Institute or
2. Suspension from the Institute and academic privileges OR
3. Deduction of General proficiency Marks (cp) OR
4. Debating from appearing in any test examination or other evaluation process withholding of results OR.
5. Any other punishment, as deemed fit, by the institute.
- 6 . Organise regular meetings to resolve issues related to ragging.

WOMEN EMPOWERMENT COMMITTEE / INTERNAL COMPLAINT COMMITTEE / GRIEVANCE REDRESSAL CELL for WOMEN


In pursuance of UGC (Prevention, Prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015 read with Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and in partial modification by UGC, the college has formed Women Development and Empowerment Committee/ Internal Complaints Committee/ Grievance Redressal Cell for Women to deal with complaints relating to sexual harassment at workplace.

OBJECTIVES OF THE COMMITTEE:

- Creates and maintain a safe work environment and conducive atmosphere for all women employees and girl students, free from sexual harassment and discrimination and help them in the unlikely chance of such an occurrence,
- To enable a fair mechanism for dealing with such conduct as per the guidelines of "The Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act 2013.

MECHANISM:

- To convene a meeting of the committee in case of complaint of harassment against women.
- To carry out the work of the committee promptly and to settle the matter.
- To create awareness in the college about sexual harassment and grievance redressal as well as the law and to organize various workshops and awareness classes in this regard.
- Regarding the complaints received, "Sexual harassment of women in the workplace (Prevention, Prohibition and Grievance Redressal Act 2013) " All the terms and conditions of this Act will apply to the concerned.


IQAC Coordinator
Co-ordinator

Internal Quality Assurance Cell (IQAC)
Adarsh Arts & Commerce College
Desaiganj (Wadga)




Principal
PRINCIPAL
Adarsh Arts & Commerce College,
Desaiganj (Wadga) Dist. - Gadchiroli